# Yes!! I want to volunteer at the Whitefield Library!!

Whitefield Library Volunteer Application

# **Personal/Contact Information**

Name:				
		I am over 18 years of age		
Mailing Address:				
City:	State:	Zip:		
Physical Address (if different	; if the same. leave blank):			
	,,			
	<b>.</b>			
City:	State:	Zip:		
Phone:				
Email:				
Emergency Contact/Phone:				
	Volunteer Interests and A	vailability		
· · · · · · · · · · · · · · · · · · ·				

Do you have special skills, interests or training that you would like to share at the library? Please describe:

Please review the following areas of activity and check off the boxes that interest you.

### **Library Operations**

Circulation Desk Adopt-a-Shelf Program Children's Activities
Events
<ul> <li>Event Planning</li> <li>Special Projects – Leader and Helper</li> <li>Photographer</li> <li>Refreshments – Baking</li> <li>Holiday Decorating</li> </ul>
Property Maintenance
Monthly Cleaning Trash/Recycling Removal Landscaping/Gardening
Funding
Grant Writing Capital Campaign Planning Direct Mailings Fund-raising Events
Public Relations
<ul> <li>Facebook and Website</li> <li>Management</li> <li>Content</li> <li>Technical Support</li> <li>Press Releases</li> <li>Graphics – Signage/Brochures, Fliers, etc,</li> <li>Photography</li> </ul>
Availability
What days and times are you available?

#### Liability Waiver

If you are 18 years of age and older:

Due to my voluntary participation, I hold the Whitefield Library harmless from all claims arising from injuries, including personal property. As a volunteer, I agree to follow all Whitefield Library Patron Policies, understand my confidentiality obligation, and agree to maintain the confidentiality of patrons and staff. I understand I am not permitted to remove or make copies of any library records, reports, or documents. I understand that the Whitefield Library does not provide volunteers medical coverage or other employee benefits. If qualified for Library service, I agree to abide by the rules and regulations of the Whitefield Library.

Volunteer Signature:	Date:

Volunteer Printed Name:	Date:

If you are between the ages of 13 and 17:

I verify that I am a parent or guardian of the participant, and I consent to his/her/their voluntary participation with the Whitefield Library. With his/her/their voluntary involvement at the Whitefield Library, I agree to hold the Whitefield Library harmless from all claims arising from injuries sustained, including property. I understand that the Whitefield Library does not provide volunteers medical coverage or other employee benefits.

Date:
Date:

If qualified for Library service, I agree to abide by the rules and regulations of the Whitefield Library.

Volunteer Signature:	Date:
Volunteer Printed Name:	Date:

Depending upon the areas of interest indicated, volunteers may be asked to participate in various training and orientation programs.

# Thank you for your interest and support!!

<u>Instructions for paper forms:</u> Please complete this form and return it to the Librarian or drop it off at the Library during regular hours, or mail it to Whitefield Library at the address below.

<u>Instructions for fillable PDF forms:</u> Once you have completed this form, print it to a PDF file and attach it to an email addressed to <u>apps@whitefieldlibrary.org</u>. Alternatively, you can print it out and drop off the completed form at the Library, or mail it to the address below.

If you have any questions, please feel free to email the office or call 207-549-0170

Whitefield Library PO Box 5 Whitefield ME 04353.